Integral to ASU’s focus on integrity in athletics compliance—following the rules of the NCAA and Pac-12 Conference—there are several key areas to be aware of:

- Forms for 2016-17
- Navigating Financial Aid
- Videos
- Camp Logistical Issues
- Parent-Coach
- Reminders for Incoming Prospects

Forms for 2016-17
FORMS FOR 2016-17 CHART

<table>
<thead>
<tr>
<th>Form name</th>
<th>Location</th>
<th>Due date</th>
<th>Compliance contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>Playing and practice season declaration and competition schedule</td>
<td>ACS</td>
<td>7/29/16</td>
<td>Katie</td>
</tr>
<tr>
<td>Coaching staff declaration</td>
<td>ACS</td>
<td>7/29/16</td>
<td>Katie</td>
</tr>
<tr>
<td>Team roster</td>
<td>ACS</td>
<td>7/15/16</td>
<td>Susanna</td>
</tr>
<tr>
<td>Participation data</td>
<td>ACS</td>
<td>ASAP</td>
<td>Susanna</td>
</tr>
</tbody>
</table>

Navigating Financial Aid

- Please review and complete your financial aid roster for 2016-17 ASAP with Erika.
- Your sport supervisor(s) must also review and approve.
- Any reduction/cancellation/nonrenewal must include reason(s) for the change.
A returner who signs a renewal for 2016-17 falls under the new rule regarding nonrenewal of athletics aid. The aid:

- Cannot be nonrenewed for any reason including an athletics reason.
- Can only be nonrenewed if the student-athlete:
  - Voluntarily quits team,
  - Engages in serious misconduct (ASU code of conduct),
  - Becomes ineligible for competition,
  - Does not meet a nonathletically related condition (e.g., team rules violation).

Videos

- Videos can only be shown or provided to prospects as long as they are not created for recruiting purposes.
- Coaches and staff must work with Kate Janczewski relating to any videos you want to create.
Camp Logistical Issues

CAMP LOGISTICAL ISSUES
RULE

• Coaches and staff may call a prospect regarding institutional camp/clinic logistical issues even if a prospect is not yet of contactable age.

• Note: This telephone call is a violation unless a coach can prove it’s not by providing contemporaneous documentation.

CAMP LOGISTICAL ISSUES
EXAMPLES

• Incomplete, insufficient, or illegible payment info;
• Incomplete or unsigned paperwork or forms;
• Questions regarding accommodations;
• Questions regarding required vs. optional items to bring to camp;
• Questions regarding transportation or meal options at camp; or
• Medical questions.
CAMP LOGISTICAL ISSUES

PROCESS

When calling someone under this exception, an SDA coach or staff member must with detailed information regarding content:

- Note the call in the ACS app; or
- Notify the Compliance Office (Erika Torrez) in writing.

PARENT-COACH

VERIFICATION PROCESS

- Coaches should send the Compliance Office a screen shot or photo of information indicating a parent is a coach.
- The Compliance Office will verify the information and upload the document to the prospect’s ACS profile.
Reminders for Incoming Prospects

- Final transcripts and test scores should be sent to ASU and the NCAA.
- Final amateurism should be completed with the NCAA Eligibility Center.
- Appeal letters should be submitted for students who are not admitted yet.

- Immunization records (e.g., MMR) must be completed before prospects can register for classes.
- Citizenship verification must be completed before financial aid can be disbursed.
- Housing agreements must be completed so Bill Kennedy can assign rooms.
Ask First!